

# COMPREHENSIVE MINING COMPLIANCE & DOCUMENTATION INSPECTION

## GENERAL INFORMATION

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Location: \_\_\_\_\_

## Regulatory Compliance

- Yes  No — All operations comply with national and local mining regulations
- Yes  No — Environmental permits and approvals are current and accessible
- Yes  No — Health & safety requirements are documented and implemented
- Yes  No — Explosives licensing and handling procedures are up to date

## Workplace Safety Documentation

- Yes  No — Safety Data Sheets (SDS) are available and updated
- Yes  No — Risk assessments and hazard analyses are documented and reviewed
- Yes  No — Emergency response procedures are documented and distributed
- Yes  No — Safety signage plans are available and accurate

## Employee Training & Certifications

- Yes  No — All staff have valid certifications for their roles
- Yes  No — Training logs and attendance records are maintained and current
- Yes  No — Refresher training is scheduled and tracked regularly
- Yes  No — New employee safety orientations are documented

### **Inspection & Audit Records**

- Yes  No — Internal inspection reports are filed and accessible
- Yes  No — External audit reports are reviewed and addressed
- Yes  No — Corrective actions from previous audits are tracked and closed
- Yes  No — Equipment inspection checklists are filled out consistently

### **Operational Documentation**

- Yes  No — Daily operation logs are maintained accurately
- Yes  No — Shift handover notes are recorded and reviewed
- Yes  No — Maintenance schedules and records are documented
- Yes  No — Incident and near-miss reports are filed and analyzed

### **Environmental Monitoring Records**

- Yes  No — Air and water quality monitoring logs are current
- Yes  No — Waste disposal records meet environmental standards
- Yes  No — Wildlife impact assessments are filed (if applicable)
- Yes  No — Spill response plans and logs are complete

## FINAL NOTES

Inspector Comments:

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Inspector Name: \_\_\_\_\_

Inspector Email: \_\_\_\_\_

Inspection Date: \_\_\_\_\_

I confirm this inspection was completed accurately

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